



Shoreline-Lake Forest Park Arts Council 2019 Community Project Grant

Application Deadline: 5pm, Thursday, November 15, 2018

Project dates: January through November 2019
Award amounts: \$250-\$1500

The Shoreline-Lake Forest Park Arts Council is pleased to announce the 2019 Community Project Grants. We want to promote experiences in all the arts to enhance the quality of life in our community. Non-profit organizations OR Community Groups* (see #8) that provide arts or cultural programming for the benefit of the general public are eligible. We fund special projects, artist's residencies, and performances that extend the group's usual arts programming. An organization may only apply for one Community Project Grant in any one year.

GUIDELINES:

1. Project may involve one or a combination of the arts: visual, music, theater, dance, literary, and media.
2. Project must take place in Shoreline/Lake Forest Park or primarily benefit Shoreline/LFP residents.
3. Priority will be given to projects that involve Shoreline/Lake Forest Park artists.
4. Funds may be used for specific artistic costs (i.e. guest artist fees, presentation of new work or to new audiences, royalties, facility rental, production costs, etc.) not general operating costs. Fees are for professional artists, not amateurs or students. Funds may not be used for a for-profit event.
5. Project should expand current arts experiences offered by the organization.
6. Matching Funds: Proposal must show evidence of other support such as ticket sales, sponsorships, grants, donations, or other funding sources.
7. Nonprofit Organizations (501c3) must have been in operation for at least one year to apply.
8. *Community Groups (not 501c3) must have been in operation for at least three years to apply.
9. Projects must be open, accessible, and advertised to the general public. **Printed material must state: "This project is supported in part by the Shoreline-Lake Forest Park Arts Council."**

REVIEW CRITERIA:

1. Need for services: what is the evidence of public interest or demand for the service? Is the service a duplication of service provided elsewhere? Does it provide a unique experience in our community?
2. Artistic quality: how will the project improve understanding and appreciation of the arts? Will the project involve recognized arts professionals?
3. Public outreach: Is the project advertised and accessible to general as well as special needs participants?
4. Financial need: is the budget realistic? Is there evidence of other funding sources or in-kind support?
5. Management capabilities of applying organization/project director: board resources, skilled personnel, previous successful programs.

EXCLUSIONS:

Projects which can not be supported include:

- Capital projects, purchase of real property
- Tuition assistance, scholarships, or cash prizes to individuals
- Projects which have already been completed
- Operating funds normally budgeted for a project
- Project funding to offset regular annual deficits
- Projects supporting and/or promoting any religiously affiliated organization
- Amateur activities not under the direction or guidance of recognized arts professionals
- Projects exclusively or primarily benefiting the membership of the organization or those that preclude reasonable access by the general public
- For profit organizations or projects

PROCEDURES AND FUND DISBURSEMENT:

- Application must be submitted on the attached form, typed or computer generated.
- Please do not use binders or folders, just staple sheets together.
- Use no smaller than 10 pt font.
- Cover letters may be added but will not substitute for an application form.
- Award recipients will be required to enter into a contract for services. Any funds committed to a project will be disbursed directly to the organization or artists responsible for services rendered. The Arts Council will require receipt of the project budget and all final evaluation materials before support funds will be released.

Final reports must include promotional materials that state: “This project is supported in part by the Shoreline-Lake Forest Park Arts Council.”

- ◆ **Application Deadline: 5 pm, Thursday, November 15, 2018**
Mail or deliver application, checklist/signature page, project budget, and any other support materials to:
Shoreline-Lake Forest Park Arts Council 18560 1st Ave NE Shoreline, WA 98155
- ◆ **Notification: Friday, December 14, 2018**
- ◆ **Project Period: January 1, 2019 – November 30, 2019**
- ◆ **Questions: info@shorelinearts.net or (206) 417-4645**
Arts Council info: www.shorelinearts.net