



Shoreline-Lake Forest Park Arts Council 2019 Community Project Grant Application

- This application is online at www.shorelinearts.net
- Send 1 copy of this 4-page application including budget.
- Send 1 copy of additional materials requested on checklist.
- Send or deliver to: Shoreline-Lake Forest Park Arts Council
18560 1st Ave NE Shoreline, WA 98155

Applications must be received by **5 pm, Thursday, November 15, 2018.**
 Questions: call 206-417-4645 or email director@shorelinearts.net

Checklist:

- ___ Signed Application including this page
- ___ IRS letter of nonprofit status (or brief history of community group if not nonprofit)
- ___ Current fiscal year operating budget
- ___ List of your Board of Directors (or key volunteers and their roles if not nonprofit)
- ___ Support materials (newsletters, program, flier, press clips, resumes, letters of support)
- ___ Signatures of at least two people in organization

Please use this form. All information must be generated in no smaller than 10 pt font.

1. Applicant Information:

Legal Name of Organization _____

Are you a nonprofit? YES NO

Incorporation Date _____ Tax-ID or S.S. # _____

Mailing Address _____

_____ City State Zip

Project Director _____ Phone _____

Email _____ Website _____

Board President (or key volunteer and role) _____

Project Title _____ **Amt. of Request \$** _____

Arts Council funds will be used for:

Signatures

Project Director _____ Date _____
(Person named above)

Authorizing Official _____ Date _____
(Signature of individual authorized to commit organization in financial matters)

2. **Project Information:**

Project title _____

This request \$ _____

Project start date _____ Project end date _____

Project location _____

Meets ADA req.? _____

Who will the direct participants be?

Projected number of people served? _____

Final (public) event: # of attendees expected _____

Event type _____

Date & time of final event _____

Location of final event _____

Description of final event _____

3. **Project Description:**

4. **Artistic Quality of the Project:** Describe the artistic accomplishments of the primary artists engaged in this project. How will this project encourage arts development in the in your organization and in the community? (attach resumes if possible)

5. **Need for services:** Provide evidence of public interest or demand for the project (audience survey responses, reports on similar past projects, requests etc.) How is the project unique to the Shoreline/Lake Forest Park area?

**Shoreline-Lake Forest Park Arts Council
Community Project Grant Application Budget**

10. Organization Budget Overview:

Fiscal year ending date: _____

Most recently completed fiscal year: _____ Revenue: _____ Expenses: _____

11. Project Budget:

A. <u>INCOME</u>	<u>AMOUNT</u>	Confirmed	Anticipated
Admissions _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
Other Revenue _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
Corporate Support _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
Foundation Support _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
Government Support _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
Other Support _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
Applicant Cash _____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
Cash Subtotal	\$ _____		
Grant Amount Requested	\$ _____		
Total Cash Income (must equal cash expenses)	\$ _____		
B. <u>EXPENSES</u>	<u>CASH</u>	<u>IN-KIND</u>	
Personnel, Administrative _____	\$ _____	\$ _____	
Contracted Artistic _____	\$ _____	\$ _____	
_____	\$ _____	\$ _____	
_____	\$ _____	\$ _____	
Technician _____	\$ _____	\$ _____	
Space Rental _____	\$ _____	\$ _____	
Equipment Rental _____	\$ _____	\$ _____	
Marketing/Promo _____	\$ _____	\$ _____	
Other Expenses _____	\$ _____	\$ _____	
_____	\$ _____	\$ _____	
Total Cash Expenses (Must equal Total Cash Income)	\$ _____ +	\$ _____ = \$ _____	