



SHORELINE-LAKE FOREST PARK ARTS COUNCIL | 18560 – 1<sup>ST</sup> Ave NE, Shoreline WA 98155  
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## DISPLAY PANEL LOAN AGREEMENT FORM

**Art display panels owned by the Shoreline - Lake Forest Park Arts Council are available for loan to area schools and other non-profit organizations. Panels are available on a first come first served basis and may be reserved up to 6 months in advance.**

**Thirteen display panels are available. Size: 39" w x 65" h = half a panel. Two halves hinged together is one panel. One panel is "V" shaped.**

This agreement assumes cooperation between the Shoreline-Lake Forest Park Arts Council and \_\_\_\_\_ (school or organization) for use of the Arts Council's display panels.

The above school or organization agrees to the following when borrowing the panels:

- Borrower will arrange for pick-up and return of panels.
- While on loan the panels will be cared for properly and moved gently. Casters MUST be unlocked during transport.
- Panels are to be returned in the same condition in which they were received (i.e. all screws in place; wood frames intact and unchipped; display surface clean and free of nails etc.) In the event that minor touch up is necessary, the Arts Council has extra available.
- If a display panel sustains any significant damage while on loan, repair or replacement costs will be assumed by the borrowing organization. Boards are valued at \$300 each.
- Heavy artwork may not be hung on these panels.
- Acknowledgement must be made that the panels are on loan from the Arts Council.
- Shoreline-Lake Forest Park Arts Council labels or other identifiers must remain visible on the panels.

By signing this document the below named school or organization agrees to hold harmless the Shoreline-Lake Forest Park Arts Council, the Cities of Shoreline and Lake Forest Park, the Shoreline School District, the Washington State Arts Commission, 4Culture, their employees, and invitees, including the general public, against all injury, loss, or liability occasioned as a result of being allowed to use these panels in the Shoreline/Lake Forest Park community.

Panel pick-up date \_\_\_\_\_ Return date \_\_\_\_\_ # of Panels \_\_\_\_\_

\_\_\_\_\_  
Contact Person Name

\_\_\_\_\_  
Name of School or Organization

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email address

Donation (optional) enclosed/included \_\_\_\_\_

Donations are used for maintenance and repairs of the display panels and support the Arts Council in being able to share them with the community

\_\_\_\_\_  
Arts Council Representative Signature

\_\_\_\_\_  
Date